



JADAUN LAW COLLEGE

Approved by Bar Council of India & Affiliated to
MAA PATESHWARI UNIVERSITY, BALRAMPUR (U.P.)



Manager/Secretary:

Pramod Singh
(Advocate)

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Email: jadaunlawcollege@gmail.com

Grievance Redressal Committee MINUTES OF MEETING & ACTION TAKEN REPORT (ATR)

6.5.3: Grievance Redressal Committee of the institution include: Regular meeting of Grievance Redressal Committee; Feedback collected, analyses and used for improvements Institution has a prescribed IQAC for students, teachers, administrators and other staff, and conducts periodic programs to appraise adherence to the Code through the following ways:

1. Grievance Redressal Committee is displayed on the institution's website
2. Students and teachers are oriented about the Grievance Redressal Committee.
3. There is a committee to monitor adherence to the Grievance Redressal Committee.
4. Professional ethics programs for students, teachers, administrators and other staff are organized periodical.



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1st Meeting Grievance Redressal Committee

Date: 06.10.2025

The meeting of the student grievance Redressal committee was held on 06.10.2025 at 11 AM with the members of committee at Principal's office. The following grievances raised by the students were discussed and the committee ensured that the grievances will be redressed and sorted out within a week.

MEMBERS PRESENT

S.NO.	NAME	DESIGNATION	SIGNATURE
1	SHANTANU ANAND	ASST. PROFESSOR	
2	SANTOSH KUMAR PANDEY	ASST. PROFESSOR	
3	PRABHU NATH	ASST. PROFESSOR	
4	SHUBHAM SONKAR	ASST. PROFESSOR	
5	RADHEY SHYAM	LIBRARIAN	
6	SHYAM JI PAL	STUDENT REPRESENTATIVE (LLB 3 YR)	

AGENDA:

1. Complaints on non-performance of Infrastructure.
2. Mosquito menace

MINUTES:

1. The complaints of poor performance of fans in class room no 2 and 3 were registered. Maintenance team will be instructed to repair the same.
2. Request was made to take measures to reduce mosquitoes menace in the campus. The Director assured to address the issue immediately with the corporation authorities.

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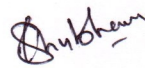
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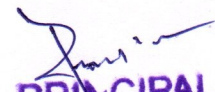
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ACTION TAKEN REPORT FOR THE YEAR 2025-26 (1st Meeting)

1. The fans in Room No 2 & 3 were replaced with new ones.
2. A written representation was given to corporation and fogging was done on five different days in a span of 15 days.





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2nd Meeting Grievance Redressal Committee

Date: 10.11.2025

The meeting of the student grievance Redressal committee was held on 10.11.2025 at 1 PM with the members of committee at Principal's office.

MEMBERS PRESENT

S.NO.	NAME	DESIGNATION	SIGNATURE
1	SHANTANU ANAND	ASST. PROFESSOR	
2	SANTOSH KUMAR PANDEY	ASST. PROFESSOR	
3	PRABHU NATH	ASST. PROFESSOR	
4	SHUBHAM SONKAR	ASST. PROFESSOR	
5	RADHEY SHYAM	LIBRARIAN	
6	ATUL PATHAK	STUDENT REPRESENTATIVE (LLB 3 YR)	
7	SULTANA FATIMA	STUDENT REPRESENTATIVE (LLB 3 YR)	

AGENDA:

1. Table & Chair to be replaced

MINUTES:

1. Request was made to provide two new long tables and benches For Room No 1. The director assured to look into the matter and make provision for the same.

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ACTION TAKEN REPORT FOR THE YEAR 2025-26 (2nd Meeting)

1. In compliance with the students request two long tables and chairs were provided to replace the old ones in Room 1.

15/11/21

Atul Rathak

Smm

Principal
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SKS



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3rd Meeting Grievance Redressal Committee

Date: 25.02.2026

The meeting of the student grievance Redressal committee was held on 25.02.2026 at 2.30 PM with the members of committee at Principal's office.

MEMBERS PRESENT

S.NO.	NAME	DESIGNATION	SIGNATURE
1	SHANTANU ANAND	ASST. PROFESSOR	
2	SANTOSH KUMAR PANDEY	ASST. PROFESSOR	
3	PRABHU NATH	ASST. PROFESSOR	
4	RADHEY SHYAM	LIBRARIAN	
5	VIVEK KUMAR	ASST. PROFESSOR	
5	DILEEP KUMAR	STUDENT REPRESENTATIVE (LLB 3 YR)	

AGENDA:

1. Rest Room Cleaning
2. RO Water cleaning

MINUTES:

1. Students made request for increased rest room cleaning on ground Floor. The Maintenance team will be directed to look into the matter.
2. Students complained on quality of RO Water and requested for tank cleaning. The Director assured to address the issue immediately.
3. NIL report of ragging / sexual harassment cases was placed on record.

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ACTION TAKEN REPORT FOR THE YEAR 2025-26 (3rd Meeting)

1. In compliance with the students request strict warning issued to sweeper.
2. RO Water machine repaired and overhauled.

Sum

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Rajiv Singh

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